THE ALUMNI ASSOCIATION OF SOUTHERN ILLINOIS UNIVERSITY EDWARDSVILLE

COMPLIANCE EXAMINATION

For the two years ended June 30, 2007 Performed as Special Assistant Auditors for the Auditor General, State of Illinois

STATE OF ILLINOIS THE ALUMNI ASSOCIATION OF SOUTHERN ILLINOIS UNIVERSITY EDWARDSVILLE

COMPLIANCE EXAMINATION For the two years ended June 30, 2007

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FINANCIAL STATEMENT REPORT	

The Agency's financial statement report for the year ended June 30, 2007, which includes the report of independent auditors, management discussion and analysis, basic financial statements, and the independent auditor's report on internal control over financial reporting and on compliance and other matters based on an audit of basic financial statements performed in accordance with *Government Auditing Standards* has been issued separately.

STATE OF ILLINOIS THE ALUMNI ASSOCIATION OF SOUTHERN ILLINOIS UNIVERSITY EDWARDSVILLE

COMPLIANCE EXAMINATION For the two years ended June 30, 2007

CONTENTS (Continued)

STATE OF ILLINOIS THE ALUMNI ASSOCIATION OF SOUTHERN ILLINOIS UNIVERSITY EDWARDSVILLE AGENCY OFFICIALS

June 30, 2007

The Alumni Association Board of Directors

Mr. Larry R. Lexow, President

Ms. Elzora P. Douglas, Immediate Past President

Mr. Ajay K. Kansal, President Elect

Ms. Marcia Wickenhauser, Vice President

Mr. Christopher Slusser, Vice President Finance

Mrs. Rita Adkins

Mr. SJ Morrison

Ms. Debra O'Neill

Mr. John Simmons

Ms. Janet Sprehe

Mr. Michael Stewart

Southern Illinois University personnel who provide significant administrative support to the Alumni Association include:

Director of Alumni Affairs Assistant Director of Alumni Affairs Administrative Assistant Steve Jankowski Anna Pugh-Dunham Melissa Ocepek

Alumni Association offices are located at:

Southern Illinois University Edwardsville B. Barnard Birger Hall #30 Circle Drive Edwardsville, Illinois 62026



January 11, 2008

Crowe Chizek and Company LLC 70 W. Madison St. Suite 700 Chicago, IL 60602

Ladies and Gentlemen:

We are responsible for the identification of, and compliance with, all aspects of laws, regulations, contracts, or grant agreements that could have a material effect on the operations of the Alumni Association of Southern Illinois University Edwardsville (Association). We are responsible for and we have established and maintained an effective system of internal controls over compliance requirements. We have performed an evaluation of the Association's compliance with the following assertions during the two-year period ended June 30, 2007. Based on this evaluation, we assert that during the years ended June 30, 2007 and June 30, 2006, the Association has materially complied with the assertions below.

- A. The Association has obligated, expended, received, and used funds in accordance with the purpose for which such funds have been appropriated or otherwise authorized by law.
- B. The Association has obligated, expended, received, and used funds in accordance with any limitations, restrictions, conditions or mandatory directions imposed by law upon such obligation, expenditure, receipt or use.
- C. The Association has complied, in all material respects, with applicable laws and regulations, including the State uniform accounting system, in its financial and fiscal operations.
- D. Revenues and receipts collected by the agency are in accordance with applicable laws and regulations and the accounting and recordkeeping of such revenues and receipts is fair, accurate and in accordance with law.
- E. Money or negotiable securities or similar assets handled by the agency or held in trust by the agency have been properly and legally administered, and the accounting and recordkeeping relating thereto is proper, accurate and in accordance with law.

Director of Financial Affairs, Rich Hampton

Director of Alumni Affairs, Steve Jankowski



THE ALUMNI ASSOCIATION OF SOUTHERN ILLINOIS UNIVERSITY EDWARDSVILLE COMPLIANCE REPORT SUMMARY

For the two years ended June 30, 2007

The compliance audit testing performed during this audit was conducted in accordance with Government Auditing Standards and in accordance with the Illinois State Auditing Act.

AUDITOR'S REPORTS

The Independent Accountants' Report on State Compliance, on Internal Control Over Compliance, and on Supplementary Information for State Compliance Purposes does not contain scope limitations, disclaimers, or other significant non-standard language.

SUMMARY OF FINDINGS

			Prior
	Compliance	Financial	Compliance
Number of	Report	Report	Report
Findings	0	3	2
Repeat findings	0	0	2
Prior recommendations implemented			
or not repeated	2	0	1

Details of Government Auditing Standards findings are issues related to significant deficiencies and material weaknesses in internal control over financial reporting. Findings related to Government Auditing Standards have been issued separately with the Agency's Financial Statement Audit.

SUMMARY OF FINDINGS

<u>Item No.</u>	<u>Page</u>	Description
FIN	<u>IDINGS (GOV</u>	VERNMENT AUDITING STANDARDS)
07-1	*	Fraud Prevention and Detection Program
07-2	ት	Bank Reconciliations Not Completed Timely
07-3	*	Inadequate Controls Over the Journal Entry Process
PRIOR	R FINDINGS N	NOT REPEATED (STATE COMPLIANCE)
07-4	8	Lacking Contract with University
07-5	8	Lacking Policy Regarding Investments





INDEPENDENT ACCOUNTANTS' REPORT ON STATE COMPLIANCE, ON INTERNAL CONTROL OVER COMPLIANCE, AND ON SUPPLEMENTARY INFORMATION FOR STATE COMPLIANCE PURPOSES

Honorable William G. Holland Auditor General, State of Illinois

Compliance

As Special Assistant Auditors for the Auditor General, we have examined the Alumni Association of Southern Illinois University Edwardsville's (Alumni Association) compliance with the requirements listed below, as more fully described in the Audit Guide for Financial Audits and Compliance Attestation Engagements of Illinois State Agencies (Audit Guide) as adopted by the Auditor General, during the years ended June 30, 2007 and 2006. The management of the Alumni Association is responsible for compliance with these requirements. Our responsibility is to express an opinion on the Alumni Association's compliance based on our examination.

- A. The Alumni Association has obligated, expended, received, and used funds in accordance with the purpose for which such funds have been appropriated or otherwise authorized by law.
- B. The Alumni Association has obligated, expended, received, and used funds in accordance with any limitations, restrictions, conditions, or mandatory directions imposed by law upon such obligation, expenditure, receipt, or use.
- C. The Alumni Association has complied, in all material respects, with applicable laws and regulations in its financial and fiscal operations.
- D. Revenues and receipts collected by the agency are in accordance with applicable laws and regulations and the accounting and recordkeeping of such revenues and receipts is fair, accurate and in accordance with law.

E. Money or negotiable securities or similar assets handled by the agency or held in trust by the agency have been properly and legally administered, and the accounting and recordkeeping relating thereto is proper, accurate and in accordance with law.

We conducted our examination in accordance with attestation standards established by the American Institute of Certified Public Accountants; the standards applicable to attestation engagements contained in *Government Auditing Standards* issued by the Comptroller General of the United States; the Illinois State Auditing Act (Act); and the Audit Guide as adopted by the Auditor General pursuant to the Act; and, accordingly, included examining, on a test basis, evidence about the Association's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances. We believe that our examination provides a reasonable basis for our opinion. Our examination does not provide a legal determination on the Association's compliance with specified requirements.

In our opinion, the Alumni Association complied, in all material respects, with the aforementioned requirements during the years ended June 30, 2007 and 2006. As required by the Audit Guide, immaterial findings relating to instances of noncompliance excluded from this report have been reported in a separate letter to your office.

Internal Control

The management of the Alumni Association is responsible for establishing and maintaining effective internal control over compliance with the requirements of laws and regulations listed in the first paragraph of this report. In planning and performing our examination, we considered the Alumni Association's internal control over compliance with the requirements listed in the first paragraph of this report in order to determine our examination procedures for the purpose of expressing our opinion on compliance and to test and report on internal control over compliance in accordance with the Audit Guide, issued by the Illinois Office of the Auditor General, but not for the purpose of expressing an opinion on the effectiveness of the Alumni Association's internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the Alumni Association's internal control over compliance.

A control deficiency in an entity's internal control over compliance exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect noncompliance with the requirements listed in the first paragraph of this report on a timely basis. A significant deficiency is a control deficiency, or combination of control deficiencies, that adversely affects the entity's ability to comply with the requirements listed in the first paragraph of this report such that there is more than a remote likelihood that noncompliance with a requirement that is more than inconsequential will not be prevented or detected by the entity's internal control.

A material weakness is a significant deficiency, or combination of significant deficiencies, that results in more than a remote likelihood that a material noncompliance with a requirement listed in the first paragraph of this report will not be prevented or detected by the entity's internal control.

Our consideration of internal control over compliance with the requirements listed in the first paragraph of this report was for the limited purpose described in the first paragraph of this section and would not necessarily identify all deficiencies in internal control that might be significant deficiencies or material weaknesses. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as defined above.

As required by the Audit Guide, immaterial findings relating to internal control deficiencies excluded from this report have been reported in a separate letter to your office.

Supplementary Information for State Compliance Purposes

As Special Assistant Auditors for the Auditor General, we have audited the basic financial statements of the Association as of and for the year ended June 30, 2007, and have issued our report thereon dated January 11, 2008. The accompanying supplementary information, as listed in the table of contents as Supplementary Information for State Compliance Purposes, is presented for purposes of additional analysis and is not a required part of the basic financial statements of the Association. The 2007 Supplementary Information for State Compliance Purposes, except for that portion marked "unaudited" on which we express no opinion, has been subjected to the auditing procedures applied in the audit of the basic financial statements and, in our opinion, is fairly stated in all material respects in relation to the basic financial statements for the year ended June 30, 2007, taken as a whole. We have also previously audited, in accordance with auditing standards generally accepted in the United States, the Association's basic financial statements for the year ended June 30, 2006. In our report dated September 29, 2006, we expressed an unqualified opinion on the basic financial statements. In our opinion, the 2006 Supplementary Information for State Compliance Purposes, except for the portion marked "unaudited" is fairly stated in all material respects in relation to the basic financial statements for the year ended June 30, 2006, taken as a whole. The financial statements of the Association as of June 30, 2005, were audited by other auditors whose report dated September 20, 2005, expressed an unqualified opinion on those statements.

This report is intended solely for the information and use of the Auditor General, the General Assembly, the Legislative Audit Commission, the Governor, the Association's Board of Directors and Association management and is not intended to be and should not be used by anyone other than these specified parties.

Crowe Chizek and Company LLC

Chicago, Illinois January 11, 2008

STATE OF ILLINOIS THE ALUMNI ASSOCIATION OF SOUTHERN ILLINOIS UNIVERSITY EDWARDSVILLE FINDINGS, RECOMMENDATIONS, AND ASSOCIATION RESPONSES (STATE COMPLIANCE)

For the two years ended June 20, 2007

There were no findings in the Compliance Examination for the two years ended June 30, 2007.

THE ALUMNI ASSOCIATION OF SOUTHERN ILLINOIS UNIVERSITY EDWARDSVILLE PRIOR FINDINGS NOT REPEATED

For the two years ended June 30, 2007

07-4 LACKING CONTRACT WITH UNIVERSITY

Finding: During the Compliance examination for the two years ended June 30, 2005, it was noted that the Alumni Association did not have a written contract for its services to the University (Finding Code No. 05-01).

Corrective Action: During our current compliance examination, it was noted that the Association had a written contract with the University for services provided.

07-5 LACKING POLICY REGARDING INVESTMENTS

Finding: During the Compliance examination for the two years ended June 30, 2005, it was noted that the Board of Directors of the Alumni Association had not approved an investment policy for use by Association management. Specifically, the Alumni Association did not have a finalized investment policy indicating the procedures, goals, and limits to be used during the investment decision-making process (Finding Code No. 05-02).

Correct Action: During our current compliance examination, it was noted that the Association had a written investment policy that was approved by the Board of Directors for use by Association management.

THE ALUMNI ASSOCIATION OF SOUTHERN ILLINOIS UNIVERSITY EDWARDSVILLE SUPPLEMENTARY INFORMATION FOR STATE COMPLIANCE PURPOSES SUMMARY For the two years ended June 30, 2007

Supplementary Information for State Compliance Purposes presented in this section of the report includes the following:

Fiscal Schedules and Analysis

Comparative Schedule of Cash and Cash Equivalents
Comparative Schedule of Cash Receipts
Comparative Schedule of Investments
Schedule of Changes in Property and Equipment
Analysis of Significant Variations in Revenue and Expenses
Analysis of Significant Statement of Net Assets Accounts
Analysis of Accounts Receivable

Analysis of Operations

Agency Functions and Planning Program
Additional Required Information
Summary of Association Payments to the University

The auditors' report that covers the Supplementary Information for State Compliance Purposes presented in the Compliance Report Section states that it has been subjected to the auditing procedures applied in the audit of the basic financial statements and, in the auditors' opinion, except for that portion marked "unaudited," on which they express no opinion, it is fairly stated in all material respects in relation to the basic financial statements taken as a whole.

STATE OF ILLINOIS THE ALUMNI ASSOCIATION OF SOUTHERN ILLINOIS UNIVERSITY EDWARDSVILLE COMPARATIVE SCHEDULE OF CASH AND CASH EQUIVALENTS June 30, 2007, 2006, and 2005

	<u>2007</u>	<u>2006</u>	<u>2005</u>
Cash			
Bank of Edwardsville	\$ 105,525	\$ 46,628	\$ 65,374
Petty cash	50	50	50
Total Cash and Cash Equivalents	\$ 105,57 <u>5</u>	<u>\$ 46,678</u>	<u>\$ 65,424</u>

STATE OF ILLINOIS THE ALUMNI ASSOCIATION OF SOUTHERN ILLINOIS UNIVERSITY EDWARDSVILLE

COMPARATIVE SCHEDULE OF CASH RECEIPTS For the years ended June 30, 2007, 2006, and 2005

	<u>2007</u>	<u>2006</u>	<u>2005</u>
Annual dues	\$ 29,460	\$ 28,111	\$ 32,305
Life dues	32,547	25,317	27,272
Commissions	16,360	16 <i>,</i> 756	18,447
Contributions	31	50	100
Miscellaneous	121	150	289
Activities	<u>19,953</u>	22,204	<u>8,782</u>
Total Cash Receipts	<u>\$ 98,472</u>	<u>\$ 92,588</u>	<u>\$ 87,195</u>

STATE OF ILLINOIS THE ALUMNI ASSOCIATION OF SOUTHERN ILLINOIS UNIVERSITY EDWARDSVILLE COMPARATIVE SCHEDULE OF INVESTMENTS

June 30,	2007,	2006,	and	2005
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Description	<u>2007</u>	<u>2006</u>	<u>2005</u>
Money Market Stocks Fixed Income Mutual Funds	\$ 113,551 42,442 	\$ 164,462 36,465 	\$ 32,305 43,643 50,395 107,303
Total Investments	<u>\$ 276,043</u>	\$ 301,224	<u>\$ 233,646</u>

STATE OF ILLINOIS THE ALUMNI ASSOCIATION OF SOUTHERN ILLINOIS UNIVERSITY EDWARDSVILLE SCHEDULE OF CHANGES IN PROPERTY AND EQUIPMENT

For the years ended June 30, 2007, and 2006

	<u>Equi</u>	o <u>ment</u>		nulated ciation		Book <u>Value</u>
Balance July 1, 2005	\$	3,260	\$	2,354	\$	906
Additions		-		906		(\$906)
Disposals				<u> </u>		<u>-</u>
Balance June 30, 2006		3,260		3,260		-
Additions				_		-
Disposals						
Balance June 30, 2007	<u>\$</u>	3,260	<u>\$</u>	3,260	<u>\$</u>	<u>-</u>

THE ALUMNI ASSOCIATION OF SOUTHERN ILLINOIS UNIVERSITY EDWARDSVILLE ANALYSIS OF SIGNIFICANT VARIATIONS IN REVENUE AND EXPENSES

For the years ended June 30, 2007, 2006, and 2005

	2007	Increase (Decrease)	2006	Increase (Decrease)	2005
Revenues and other additions					
Annual dues	\$ 28,145	\$ (2,749)	\$ 30,894	\$ (2,147)	,
Budget allocation from SIUE	146,104	41,265 a	104,839	(67,759) a	172,598
SIUE Foundation support	78,399	70,048 b	8,351	(13,456) c	21,807
Interest	11,383	3,223	8,160	(596)	8,756
Life memberships	1,506	(7,914)	9,420	5,454	3,966
Commissions	15,934	(1,490)	17,424	(4,137)	21,561
Contributions	31	(19)	50	(50)	100
Miscellaneous	1,810	1,643	167	96	71
Activities	19,184	(3,020)	22,204	13 ,2 55 d	8,949
Net increase (decrease) in fair					
value of investments	23,601	14,683 e	8,918	2,231	6,687
Expenditures and other deductions					
Administrative	5,349	491	4,858	2,001	2,857
Budget expended at SIUE	146,104	41,26 5 a	104,839	(67,759) a	172,598
Publications	<i>77,</i> 628	76,245 f	1,383	(14,072) g	15,455
Postage	16,215	6,138	10,077	(5,449)	15,526
Activities	31,714	(6,783)	38,497	19,459 d	19,038
Scholarships and awards	13,070	3,123	9,947	(2,139)	12,086
Travel	3,248	(533)	3,781	1,678	2,103
Audit fees	9 <i>,</i> 757	1,626	8,131	3,414	4,717
Dues sharing program	4,770	(4,374)	9,144	9,144	-
Merchandise	18,698	18,698 F	· -	-	-
Miscellaneous	-	(56)	56	(4,354)	4,410
Depreciation		(906)	906	(180)	1,086

Explanation for variances greater than \$10,000:

- a The Director's position was vacant for 11 months of fiscal year 2006. In fiscal year 2005, \$67,008 of the Director's salary was charged to the Association. The new Association Director received \$51,273 in FY2007.
- b The Alumni Newsletter was not published during 2006 while the Director position at the Association was vacant. During 2007, the Association starting publishing the newsletter again. The Foundation reimbursed the Association for a portion of the newsletter since the newsletter was partially utilized for promoting donations. Thus, revenues related to reimbursements for the generation of the Alumni newsletter increased for FY'07.
- c During 2006, the Association did not publish the Alumni Newsletter. The Foundation reimbursed the Association for a portion of the newsletter generated in 2005 since the newsletter was partially utilized for promoting donations. Therefore, the revenues earned on the generation of the newsletter decreased.
- d Ticket Sales for the Cardinals Games increased by \$10,048 over sales from FY05.
- e The increase is due to increase in the market from 2006.
- f The Association started publishing the Alumni Newsletter again in FY07.
- g The Alumni Magazine was published once in FY05, but not in FY06.
- h The Alumni Association purchased books that were given away to new graduates.

THE ALUMNI ASSOCIATION OF SOUTHERN ILLINOIS UNIVERSITY EDWARDSVILLE ANALYSIS OF SIGNIFICANT STATEMENT OF NET ASSETS ACCOUNTS

For the years ended June 30, 2007, 2006, and 2005

	Increase 2007	(Decrease)	2006	Increase (Decrease)	2005
Assets					
Cash and cash equivalents	\$ 219,126	\$ 11,986 a		+/	\$ 65,424
Other receivables	3,356	(425)	3,781	(4,586)	8,367
Investments, at fair value	162,492	25,730 a	136,762	(96,884) b	233,646
Prepaids	925	(100)	1,0 2 5	(7,631)	8,656
Capital assets, net of					
depreciation	-	-	-	(906)	906
Liabilities					
Accounts payable					
SIUE	19,845	11,168 c	8,677	2,875	5,802
Other	283	(4 <i>,</i> 798)	5,081	(3,071)	8,152
Deposits held in custody	<u></u>	(1.079)	1,079	-	1,079
Deferred revenue	105,683	32,356 d	1 73,327	13,097 d	60,230

Explanations for variances greater than \$10,000:

- a The increase in cash and investments is due to a increase in the market from 2006.
- b The increase in cash and the corresponding decrease in investments is due to a timing difference between the two fiscal years for transferring funds from cash to investments. The overall increase in 2006 for cash and investments is due to the increase in the market from 2005.
- The increase is due to a \$7K accrual in 2007 for printing services for the Alumni newsletter. This expense did not occur in 2006.
- d The increases are due to a change in accounting estimate whereas the Association increased the amortization period for lifetime memberships from 5 years to 40 years based on actual life expectancy of

STATE OF ILLINOIS THE ALUMNI ASSOCIATION OF SOUTHERN ILLINOIS UNIVERSITY EDWARDSVILLE ANALYSIS OF ACCOUNTS RECEIVABLE

For the years ended June 30, 2007, 2006, and 2005

		<u>2007</u>		<u>2006</u>	<u> </u>	<u> 2005</u>
Accounts receivable net Other Interest	\$	3,356	\$	3,781	\$	7,58 4 783
Total Receivables	<u>\$</u>	3,356	<u>\$</u>	3,781	<u>\$</u>	8,367

All receivables reported above are deemed collectible.

THE ALUMNI ASSOCIATION OF SOUTHERN ILLINOIS UNIVERSITY EDWARDSVILLE AGENCY FUNCTIONS AND PLANNING PROGRAM

For the two years ended June 30, 2007

The Alumni Association of Southern Illinois University Edwardsville (Alumni Association), located in Edwardsville, Illinois, was incorporated in 1972 under the laws of the State of Illinois as a not-for-profit organization. Its primary purpose is to foster the lifelong relationship of graduates with Southern Illinois University at Edwardsville (SIUE). The Alumni Association promotes this relationship through leadership, advocacy, communication, and programs.

The Alumni Association receives benefits from an agreement between the Board of Trustees of SIUE and the Association, which specifies the relationship among the three organizations in accordance with the Legislative Audit Commission's University Guidelines, 1997. Under the terms of the contract, the Association provides coordination of alumni services on behalf of SIUE and provides various services to the Alumni Association without charge. The Alumni Association is to assist SIUE in achieving its education, research, and service goals by maintaining relationships with alumni and SIUE. Among the provisions of the master contract is a requirement that the Alumni Association and SIUE provide services to each other to be reimbursed in actual dollars or its equivalent in services or resources.

It is the intention of the management and the Board of Directors of the Alumni Association that its continuing long-term goals are those described in its by-laws.

STATE OF ILLINOIS THE ALUMNI ASSOCIATION OF SOUTHERN ILLINOIS UNIVERSITY EDWARDSVILLE ADDITIONAL REQUIRED INFORMATION

For the two years ended June 30, 2007

<u>Local Funds</u>: All funds of the Alumni Association are locally held funds and are not appropriated.

<u>Employee Statistics (Unaudited)</u>: During each of the years ended 2007 and 2006, the equivalent of two full-time and two part-time employees worked for the Alumni Association. These employees are officially employed by the University and were assigned to Alumni Affairs.

<u>Service Efforts and Accomplishments</u>: Funds provided to the University for each of the years ended June 30, 2007 and 2006 are presented on page 19 of this report.

THE ALUMNI ASSOCIATION OF SOUTHERN ILLINOIS UNIVERSITY EDWARDSVILLE SUMMARY OF ALUMNI ASSOCIATION PAYMENTS TO THE UNIVERSITY

For the years ended June 30, 2007, and 2006

	2007	2006
Expenses in association with scholarships and awards	\$ 11,830	\$ 9,719
Expenses in association with printing and publications	430	132
Expenses in association with travel	-	2,202
Expenses in association with postage	4,653	12,952
Expenses in association with merchandise	-	65
Expenses in association with board and meetings	181	-
Expenses in association with administrative activities	50	1,625
Expenses in association with Alumni Sponsored Activities	1,378	100
Expenses in association with Dues Sharing Program	2,694	1,563
Expenses in association with activities sponsored with other organizations	6,400	
Total Payments to SIUE	\$ 27,616	\$ 28,358

Note: Association Payments to the University are the expenses paid directly to SIUE. These expenses are part of the overall operating expenses of the Association and therefore would be part of the Operating Expense lines on the Statement of Revenue, Expenses and Changes in Net Assets in the Association's Financial Statements.